

Allergen changeover maintenance checklist

Pre-changeover	Completed
1. Verify upcoming product allergen profile	
2. Review required changeover procedure	
3. Confirm approved spare parts are available	
4. Verify food-grade lubricant inventory	
5. Review previous maintenance exceptions	
Equipment inspection	
1. Inspect conveyors and transfer points	
2. Inspect fillers, mixers, and hoppers	
3. Check seals and gaskets for wear	
4. Inspect hard-to-clean locations	
5. Verify guards and access panels function correctly	
Maintenance verification	
1. Replace damaged product-contact components	
2. Document repairs completed during shutdown	
3. Verify food-grade materials used	
4. Record component serial numbers if applicable	
Line clearance	
1. Remove previous product remnants	
2. Remove obsolete packaging materials	
3. Remove labels from prior production runs	
4. Verify that allergen-containing rework has been controlled	
Final verification	
1. Sanitation completed	
2. Cleaning validation completed	
3. QA approval received	
4. Production release approved	